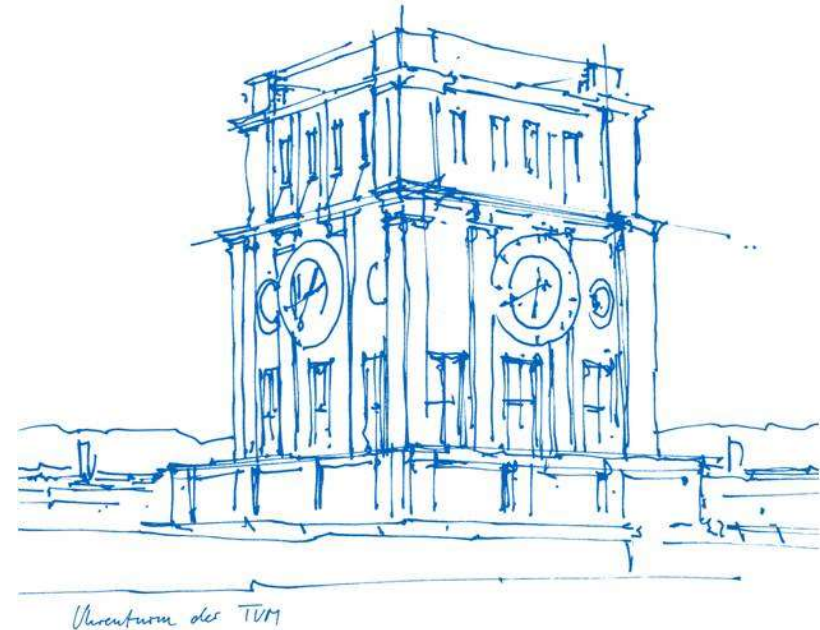


# Info Session: Visa and Residence Permit

Nubia Aileen Reuter

TUM Center for Study and Teaching

Student advising and information services

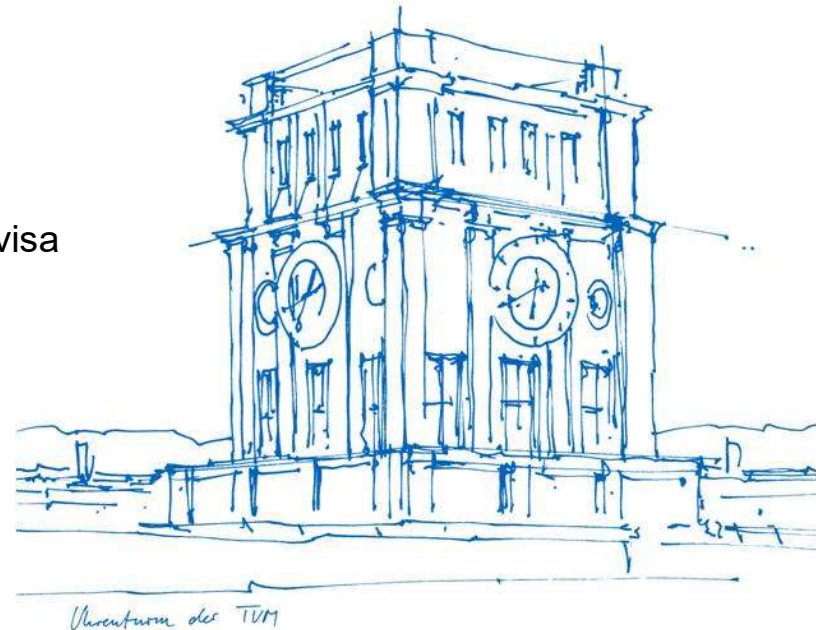


# Info Session: Visa and Residence Permit

Please turn your camera on, we'd like to see your smile!

Please be aware, that our session deals **exclusively** with visa and residence permit matters.

For admission questions, please contact [studium@tum.de](mailto:studium@tum.de)



## Content

It's all about preparation!

Visa

Registration

Residence Permit

Tips for success

## It's all about preparation!

- Requires self-sufficiency and proactivity
- Reading information carefully
- Making a checklist



Picture: Jess Escaros for the Philippine News Agency

## Visa vs. Residence Permit

	<b>Visa</b>	<b>Residence Permit</b>
Contact	Embassy-Consulate	Foreigner's Office
Allows you to	Arrive in Germany	Stay in Germany
Validity	1 year	Normally 2 years
Work	If allowed by the embassy	allowed

# Visa

Visa, do I need one?

Check the Visa navigator at :  
<https://digital.diplo.de/navigator/en/visa>

Request a Visa

Contact the [German representation](#) in  
your country



Picture: Wikimedia Commons

## Requesting a Visa

If you have an acceptance letter  
- **Study visa**

If you don't have an acceptance letter  
yet or are going to Studienkolleg  
- **Prospective student visa**

Make an appointment

Prepare the documents requested



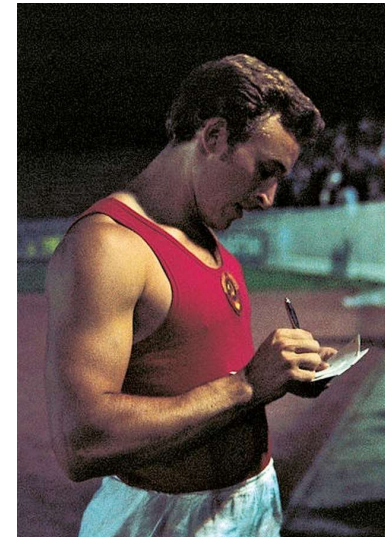
Picture: Wikimedia Commons

## City registration

As soon as you arrive in Germany,  
you'll need to Register

Registration must happen in the first 14  
days of arrival

Residence Registration Office



Picture: Mario de Biasi



## Residence Registration Office - **Einwohnermeldeamt**

- In Munich **KVR** (Kreisverwaltungsreferat)
- In Ottobrunn **Meldeamt**
- In Freising **Bürgerbüro**
- In Straubing **Meldewesen**
- In Heilbronn **Zentrales Bürgeramt**



Picture: Marie-Lan Nguyen

## Documents for your Registration

- Appointment!
- Form for registration: **Anmeldung**
- Passport
- Landlord's confirmation or owner's confirmation about the occupation of the apartment: **Wohnungsgeberbestätigung**



Picture: Samuel King/Eglin

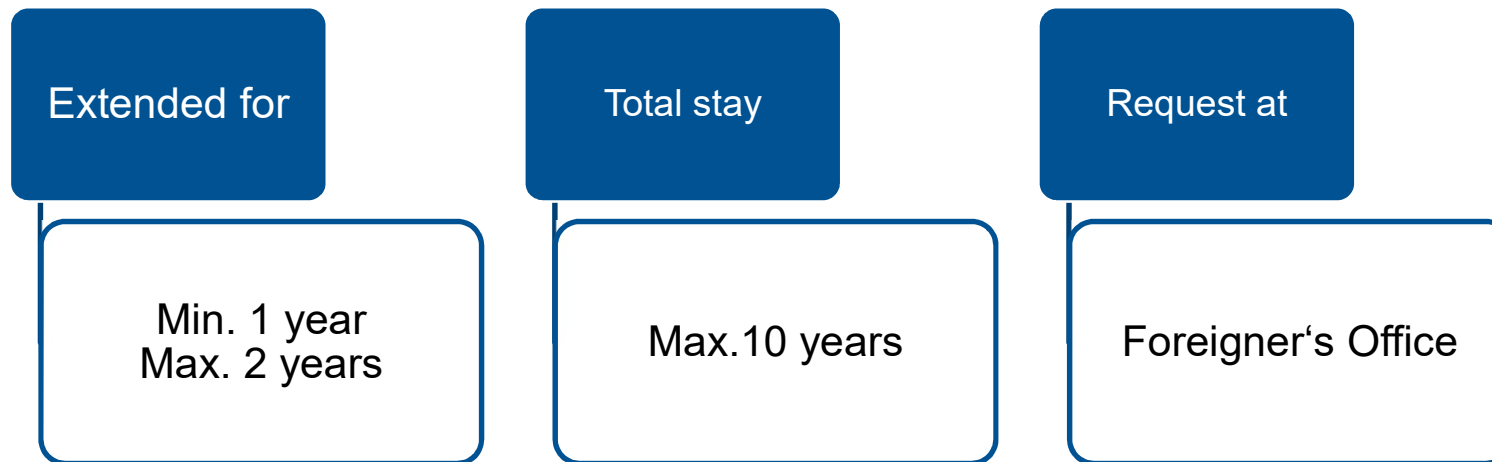
# Residence Permit

- Once you arrived in Germany and after registration you will need to request a **residence permit**
- Request an appointment as soon as possible!
- Apply for a residence permit before your visa is no longer valid (normally 180 days before it expires)
- eAT



Picture: BAMF

## Residence Permit



## Residence Permit

### Validity

- In Munich the validity usually 2 years, in Freising usually 1 year
- Can be renewed if the purpose of the stay has not yet been achieved **and** can still be achieved within a reasonable time.
- Study must be finished in an appropriate time (maximum 10 years)
- Postgraduate (PhD.) until 15 years

Residence Permit

## Foreigner's office

- In Ottobrunn **Landratsamt München**  
**Fachbereich 4.6.1 - Einreise und Aufenthalt**
- In Freising **Ausländeramt Landkreis Freising**
- In Straubing **Migrationsbeirat Straubing**
- In Heilbronn **Ausländerbehörde Heilbronn**
- In Munich **KVR** (Kreisverwaltungsreferat)



Pictures: Thomas Sorenes

## Residence Permit Foreigner's office

- In Ottobrunn [Landratsamt München](#)  
[Fachbereich 4.6.1 - Einreise und Aufenthalt](#)
- Appointments can be made online or calling  
the clerk responsible for your case



Pictures: Thomas Sorenes

Residence Permit

## Foreigner's office

- In Freising [Ausländeramt Landkreis Freising](#)  
Call the clerk responsible for your case for an appointment or send an email to:  
[auslaenderamt@kreis-fs.de](mailto:auslaenderamt@kreis-fs.de)



Pictures: Thomas Sorenes



## Residence Permit Foreigner's office

- In Straubing [Migrationsbeirat Straubing](#)
- Call the city administration for details



Pictures: Thomas Sorenes

## Residence Permit Foreigner's office

- In Heilbronn [Ausländerbehörde Heilbronn](#)
- Call the clerk responsible for your case



Pictures: Thomas Sorenes

Residence Permit

## Munich's Foreigner's Office **KVR**

In the city of Munich you apply [online](#) for your residence permit

Only with appointment!

Appointment may take about 10 weeks

Don't panic!



**Aufenthaltserlaubnis – Studium**

Vorlesen 

Sie kommen nicht aus einem EU-Staat, Norwegen, Island, Liechtenstein oder der Schweiz und möchten in München studieren? Dann benötigen Sie eine Aufenthaltserlaubnis.

[Online beantragen →](#) [Kontaktformular →](#)

[Kontakt !\[\]\(59573b4ca4ec789832fa18b36ba9fdcd\_img.jpg\)](#)

Picture: KVR

## Residence Permit



### Required Documents

- Application form
- Passport, copy of visa and copy of the entry stamp
- Enrollment (Certificate of matriculation)
- Current proof of health insurance or a copy of the insurance card
- Sufficient proof of financing



Picture: Ralf Roletschek

Residence Permit

## Sufficient proof of financing

- Notarized declaration from parents, securing the livelihood or
- Formal obligation **Verpflichtungserklärung** or
- Savings account or blocked account at a German bank with 11,364 euro  
**Sperrkonto** or
- Confirmation of scholarship or
- Bank guarantee from a German bank

## Residence Permit

# Application process

After filling the application:

- Wait for your appointment
- Go to your appointment
- Receive a temporary residence permit  
**Fiktionsbescheinigung**
- Wait for your residence permit card **eAT** to arrive in the mail



Picture: Aldrich Brigham

# Summarizing



## Tips for success

- Make yourself a checklist!
- Be an expert on your case
- Have all required documents to avoid delays or second appointments



Picture: Sandro Halank



# Contact

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